



Minutes NV IT Operations Committee (NITOC)

DATE	June 8, 2006
TIME	1:30 PM
LOCATION	400 West King Street, Carson City
RECORDER	Maggie Thorne

ATTENDANCE

Chair Name	Present	Co-Chair Name	Present
Terry Savage, Chair, NITOC, Tech Standards – Co-Chair, Enterprise Architecture	✓	Kathy Ryan, Co-Chair, NITOC & ITPOC	✓
Roberta Roth, Chair, ITPOC	✓ (Phone)	Andrew Clinger, Co-Chair, Strategic Plan	
Janice Rhode, Chair, IT Workforce	✓	Kathy Comba, Co-Chair, IT Workforce	
Teri J. Mark, Chair, NERC		Lynda Morrison, Co-Chair NERC	✓
Alan Rogers, Chair, Integration	✓	Gary Buonarcorsi, Co-Chair, Integration	
Vacant, Chair, Security		Jerry Beauchamp, Co-Chair, Security	✓
Dave McTeer, Chair, Enterprise Architecture & Co-Chair, Tech Standards	✓		

Other attendees

Name	Name
Alisanne Maffei, DoIT, ITSPC Coordinator	Jeff D'Amario, Public Utilities Commission
Sherri McGee, DoIT, Tech Standards Coordinator	Jack Harris, DoIT
Chris Ipsen, Enterprise Architect, DoIT	

CALL TO ORDER

Terry Savage called the meeting to order at 1:30 pm.

REVIEW OF MINUTES AND AGENDA CHANGES

A Motion was made by Roberta Roth and seconded by Kathy Ryan to accept the minutes (April 13, 2006) as presented. Motion carried.

DECISIONS¹

No	Decision
1	<p>The following PSPs with Impact Statements were approved as presented:</p> <ol style="list-style-type: none"> 9.13(A) IT Project Delivery Framework (Alan Rogers made the motion, seconded by Janice Rhode) 7.06(A) Database Technical Standard (Dave McTeer made the motion, seconded by Roberta Roth, Alan Rogers sustained and Lynda Morrison was opposed) 4.34(B) IT Operating System Patch Upgrade Management (Alan Rogers made the motion, seconded by Dave McTeer). Impact Statement for 4.08(A)IT Computer Incident Report (Approved to move forward to ITSPC) 8.01(A) IT Integration Committee Charter (Janice Rhode made the motion, seconded by Kathy Ryan)
2.	<p>Members reviewed the Enterprise Architecture Committee's <u>Enterprise Identity Management Statement of Direction</u>. No action was necessary. It was agreed that the document would be posted to the EA Website as a document of interest.</p>

COMMITTEE REPORTS

1.	IT Project Oversight: Kathy Ryan reported the committee continues to work hard and is in the process of writing a Quality Assurance standard that should be submitted to NITOC in the near future.
2	NERC: In the absence of Teri Mark, no report was given.
3	IT Work Force: Janice Rhode presented a listing of those IT positions under occupational study showing what current IT positions would be renamed into the new groupings: Managers, Professionals and Technicians. These changes will be going before the Personnel Board for consideration, but work on this list is still being conducted. .
4.	IT Integration: Alan Rogers reported that due to political ethics, Andy Harvey from LCB had to resign from his post as Co-Chair of the Committee. Good news was that Gary Buonarcorsi (Welfare) agreed to be the new Co-Chair. Alan also thanked Maggie Thorne for her exceptional support with the Committee's activities. He noted that the website is up and operational and that the subcommittees (sharing and standards) are making progress. He provided written support of what the Committee has accomplished to NITOC members. Next Meeting: June 29, 2006
5	Strategic Planning: Alisanne Maffei was not available to give an oral report, but a written status report was provided to all members. .
6	Enterprise Architecture: Dave McTeer submitted a written status update to all members. Chris Ipsen was present to introduce himself as the new Enterprise Architect replacing Roger Sliva. Chris mentioned that Roger did an exceptional job in getting the Enterprise Identity Management State of Direction put together.
7.	Security: Jerry Beauchamp reported that the Committee continues to meet. He indicated that Dennis McHugh (DoIT) conducted a SilverNet presentation at the last meeting that was well received. The committee is continuing to write PSPs and should be presenting a few to NITOC in the next month or so. Terry mentioned that the position for Security's Chief Information Officer has been posted and advertised and that he has conducted a few interviews. He hopes to have the position filled by the end of July.

¹ *Decision:* Reaching a conclusion... particularly in response to a course of action.

8.	NCSC: Terry Savage reported that Nevada received over \$20 million from the Feds and thanked Mark Blomstrom for all his time and efforts in getting the grant submitted. Decisions on how the money will be allocated are in process now and the State should receive the funds by the end of July.
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ACTION ITEMS²

Item	Opened	Description	Assigned	Due	Closed
9.	7/11/02	Draft inter-committee working relationship policy statement.	Terry Savage	Sometime Soon	
10.	03/09/06	Impact Statement for email/calendaring standard.	Terry Savage	July 13	
11.	03/09/06	Impact Statement for Computer Incident reporting.	Donna Crutcher	ASAP	

OTHER ISSUES

Dave McTeer commented that the Consumer Affairs Division's help desk would need to submit an exception form to the web policy.

The next regular meeting of NITOC is scheduled for July 13, 2006

ADJOURNMENT

The meeting was adjourned at 3:10 pm.

² *Action Item:* A commitment to complete an action or an assignment.